

Schools**BPS**

User Manual

Version 11.00

Summer updates 2019



Orovia Software

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Employees – Payroll Reconciliation – List order

Employees > Payroll Reconciliation >


When generating a payroll reconciliation employees will now be displayed in **alphabetical order** according to **their surname**.

A3901G - Teachers Gros:		
Andrews Steven (Teaching_Test)	12345	
Angler Mark (Teacher (Qualified))	123456	
Salmon Melissa (Deputy_Head)	234567	
Smith John (Teacher (Qualified))	111111	

Employees – TLR Rates (Pro Rata)

In previous versions of BPS the TLR rates were always pro-rated according to the employee’s FTE. In version 11.00 there is the option to choose whether or not to pro rate the amount.

Personal Job Role - Teacher (Main Scale) Honorary Summary

[Generate salary statement](#) | Salary Guideline Notes 

Name: Mr Angler Mark

Applies From	Hours	FTE	Weeks Paid	Payscale	Incremental Progression	TLR Rate	
01/09/2012	32.5	1	0	Main Scale Teachers-1	Manual		X
01/09/2013	32.5	1	0	Main Scale Teachers-2	Auto		X
01/09/2014	32.5	1	0	Main Scale Teachers-3	Auto		X
01/09/2015	32.5	1	0	Main Scale Teachers-4	Auto		X
01/09/2016	32.5	1	0	Main Scale Teachers-4	Auto		X
01/09/2017	32.5	1	0	Main Scale Teachers-4	Auto		X
01/09/2018	32.5	1	0	Main Scale Teachers-5	Auto		X
01/09/2019	32.5	1	0	Main Scale Teachers-6	Auto		X

<p>Applies From <input type="text"/></p> <p>Hours <input type="text"/></p> <p>FTE <input type="text"/></p> <p>Recruitment Retention <input type="text"/></p> <p>Salary Protection <input type="text"/></p> <p>Other Allowances (Cash) <input type="text"/></p> <p>Overtime (Actual Amount) <input type="text"/></p> <p>TLR Rate <input type="checkbox"/> P/R <input type="text"/></p> <p>TLR 3 <input type="text"/></p> <p>SEN Amount <input type="text"/></p> <p>SEN Hours <input type="text" value="32.50"/></p>	<p>Pay Scale <input type="text" value="Main Scale Teachers"/></p> <p>Points <input type="text" value="1"/></p>
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If the ‘P/R’ tick box is checked the amount will be proportionate to the FTE, but if it’s unchecked they will receive the full value, this will still be split across the year and a monthly amount displayed on the summary tab.