

## Managing an allegation against a person who works or volunteers with children - Settings

An allegation may relate to a person who works with children who has...

- behaved or may have behaved in a way that indicates they may not be suitable to work with children

- behaved towards a child or children in a way that indicates they may pose a risk of harm to children

- possibly committed a criminal offence against or related to a child

- behaved in a way that has harmed a child, or may have harmed a child

*If you are not sure if your allegation or concern falls within the definition above, we strongly advise you contact the LADO for further guidance*

An allegation or concern is raised or emerges regarding an adult who works or volunteers at, or who visits your childcare setting to a member of staff



The member of staff should pass this to the designated senior manager who should record the details. The member of staff should not investigate the allegation

The designated senior manager must contact the Local Authority Designated Officer (LADO) within one working day. They will discuss with the LADO and establish next steps; a referral form may

The LADO will gather information and consult with relevant professionals. If threshold is met, the LADO will convene an [Allegations Management Meeting](#)

At the same time, Ofsted should be notified by the registered provider. Ofsted will decide whether they need to take further action

*Throughout the process the Early Years setting must follow the advice of the LADO!*

[Open the LADO Referral Form](#) - Your Early Childhood Specialist can provide guidance throughout the process.

### CONTACT YOUR LADO

[lado@peterborough.gov.uk](mailto:lado@peterborough.gov.uk)

01733 864038

Out of Hours 01733 864180